



Date: May 4, 2018
To: GBC Clubs and Zone Directors
From: Andrée Montreuil, Technical Director
Re: **Sanctioning Requests for Artistic and Trampoline Competitions**

EVENT SANCTION INFORMATION

A blank sanctioning form is attached. Please note that the deadline for submitting sanctioning requests is **May 31, 2018**. Clubs are strongly encouraged to provide alternate dates since first choices cannot be guaranteed.

Applications and payments of \$30 must be received at the GBC office by the May 31 deadline. Only complete applications will be considered. Applications made by email (no forms or payment attached) will not be considered.

The sanction fee includes the associated SOCAN fee that all events are required to remit. SOCAN is a Canadian based organization that collects license fees, as set by the Copyright Board of Canada, for the playing or broadcasting live or recorded music. GBC and GCG have negotiated a partnership with SOCAN to minimize the costs of license fees to our member clubs. In order to ensure that your events are licensed appropriately through SOCAN, the applicable SOCAN fee is included your sanctioning fee and will be remitted on your behalf.

Applications or payments received after May 31 will result in the sanction fee increasing to \$200. Late applications will not be guaranteed acceptance. Sanction fees are non-refundable.

Please remember that there will be several competitions on each weekend. We will do our best to minimize conflicts but may not be able to do so in all circumstances. We recommend that clubs contact their Zone Director to discuss dates and to avoid conflicts with other events within their zones.

ARTISTIC INFORMATION

Artistic Equipment Rental

If you wish to rent the SA Sport equipment, please indicate what you need. We have access to:

- 1 complete set of men's and women's equipment (1 floor)
- One extra set of bars and beam for women's equipment
- One extra artistic competition floor
- Free standing frame for all of the above (specify if you need it)

The equipment rental form is on the last page of this document. The deadline to return the rental agreement form is May 31, 2018.



Priority for equipment rental will be the following:

- GBC Trials
- International Events (North America)
- History of rental with GBC

The "Equipment Rental Agreement" is also available on the GBC Website.

Artistic Electronic Scoring System

If you are interested in using the electronic scoring system, KScore, please contact Kevin Morse at info@kscore.ca or visit his website: <http://kscore.ca/>



APPLICATION FORM FOR ARTISTIC GYMNASTICS SANCTIONED EVENTS
2018 - 2019 SEASON

This form must be returned, no later than **May 31, 2018** to info@gymbc.org

Club Name: _____

Event: _____

Dates Requested: _____

Alternative Dates: 1) _____ 2) _____

Location: _____

Contact Person: _____

Phone Number: _____ Fax: _____

Email: _____

1) Do you request that this event be a trial meet? No Yes → For which event: _____

2) Do you wish to rent the GBC artistic equipment? No Yes → please submit the equipment rental form

3) Are you inviting athletes from other countries? No Yes → Fill out the GCG sanction form

Women's Artistic Gymnastics:

Interclub____ JO 6 ____
JO 1 ____ JO 7 ____
JO 2 ____ JO 8 ____
JO 3 ____ JO 9 ____
JO 4 ____ JO 10 ____
JO 5 ____ Aspire ____
HP Novice /Jr/Sr ____

Men's Artistic Gymnastics:

L1 ____ Elite 3 ____
L2 ____ Elite 4 ____
L3 ____ Junior ____
L4 ____ Senior ____
L5 ____
Nat Open ____

SANCTION FEE:

Before May 31 = **\$30** (Sanction + SOCAN fees) - After May 31 = \$200

Sanction request will not be considered without payment in full.

Paid by: **Cheque #** _____ **Credit Card** – please contact the GBC office to pay by credit card

Upon approval of this sanction application by Gymnastics BC to host the competition requested above, the host club agrees to run the competition according to the rules outlined in the GBC Policies and Procedures Manual. Prior to the event, the host must verify that athletes are registered with GBC and coaches have proper NCCP certification. The host club must provide the minimum medical services as outlined in Section 9 of the GBC Policies and Procedures Manual and have an adequate emergency plan on hand.

Signature

Date

For Office use only:

Date Received: _____ Payment Enclosed: \$ _____ WAG #3110-42501 _____ MAG #3210-42501 _____



APPLICATION FORM FOR TRAMPOLINE SANCTIONED EVENTS
2018 - 2019 SEASON

This form must be returned, no later than **May 31, 2018** to info@gymbc.org

Club Name: _____

Event: _____

Dates Requested: _____

Alternative Dates: 1) _____ 2) _____

Location: _____

Contact Person: _____

Phone Number: _____ Fax: _____

Email: _____

1) Do you request that this event be a trial meet? No Yes

2) Are you inviting athletes from other countries? No Yes → Fill out the GCG sanction form

- | | |
|--------------------------------------|-------------------------------------|
| <input type="checkbox"/> Trampoline | <input type="checkbox"/> Interclub |
| <input type="checkbox"/> Tumbling | <input type="checkbox"/> Bounce |
| <input type="checkbox"/> Double Mini | <input type="checkbox"/> Provincial |
| | <input type="checkbox"/> National |

SANCTION FEE:

Before May 31 = **\$30** (Sanction + SOCAN fees) - After May 31 = **\$200**

Sanction request will not be considered without payment in full.

Paid by: **Cheque #** _____ **Credit Card** – please contact the GBC office to pay by credit card

Upon approval of this sanction application by Gymnastics BC to host the competition requested above, the host club agrees to run the competition according to the rules outlined in the GBC Policies and Procedures Manual. Prior to the event, the host must verify that athletes are registered with GBC and coaches have proper NCCP certification. The host club must provide the minimum medical services as outlined in Section 9 of the GBC Policies and Procedures Manual and have an adequate emergency plan on hand.

Signature

Date

For Office use only:

Date Received: _____ Payment Enclosed: \$ _____ TG #3310-42501 _____



2018-19 Gymnastics BC / SA Sport Equipment Rental Agreement

This form must be returned with the club's event sanctioning request, no later than **May 31, 2018** to info@gymbc.org

This rental agreement between **GYMNASTICS BC** and _____
is for the use of the following gymnastics equipment:

- A. Full meet with men's and women's equipment including one floor at **\$5,200** (plus GST and PST)
- B. Women's equipment only at **\$3,825** (plus GST and PST)
- C. Men's equipment only at **\$3,825** (plus GST and PST)
- D. Free standing equipment required (weights to be provided by the host club)
- E. Second artistic completion floor at **\$1,600** (plus GST and PST)

Date of meet: _____ (Subject to availability)

Set up date and time: _____ Take down date and time: _____

Contact Name: _____ Contact Phone #: _____

Contact E-Mail: _____

ADDRESS OF MEET:

BILLING ADDRESS:

Transportation of equipment will be arranged by Equipment Rental Coordinator, Michelle Ricks

Equipment inquiries should be sent to equipment@gymbc.org

⇒ **GYMNASTICS BC** will coordinate equipment transportation and will supply a set of equipment as requested above with the appropriate mats. A GBC representative will be on hand to supervise the set-up, take down and loading of the equipment. GBC will also ensure that the club is contacted four weeks prior to the meet to confirm the delivery details and set up time of the equipment.

⇒ **THE HOST CLUB** will be responsible for the following:

- A security deposit cheque of \$1,500. The deposit amount will be cashed and applied to the club's account.
- Any liability or accident claims arising from the meet
- All freight costs which will be invoiced AFTER the meet, along with the the rental fee balance
- A minimum of 15 adult volunteers per set of equipment at set up and take down
- Paying for the repair or replacement of any damaged or missing equipment
- All scoring stands, measuring tapes, duct tape and miscellaneous supplies. Clubs must also provide any required modified pieces of equipment (mushroom or other modified pommel horse equipment for example), mini-trampoline and weights if free standing equipment will be used
- One hotel room at the host hotel during the meet (including set up and take down nights)

NOTE: Failure to meet these responsibilities will result in the forfeit of the security deposit

Gymnastics BC will supply ALL equipment for the event (except any modified pieces as stated above). No other equipment will be permitted in the venue so that the equipment does not get mixed up.

Signature (Host Club representative): _____