



External credit program

High school student may request credits if they take a course and become active coaches or judges.

If students would like to use the External Sport Credentials Program as credit towards graduation, here are few things to note:

- External Sport Credentials are **elective** credits and cannot be used to substitute for required courses such as Physical Education 10.
- Once a student has received credit for a particular level within the athlete, official or coach categories they cannot receive additional credits for duplicate participation. For example, an athlete who has earned credits for Athlete 12 by being selected and competing on a provincial team cannot receive an additional 4 credits for Athlete 12 if they have progressed and been selected and competed on a national team. A student can only receive credit for Athlete 12 once. As well, you cannot receive additional credit for the same category level if you have met the standards and criteria in more than one sport.
- High school, community and club sport programs are not eligible for external credit because they don't meet organizational eligibility standards and minimum high performance sport criteria.

In the next pages you will find documents pertaining to:

- Official
 - Level 10
 - Level 11
 - Level 12
- Coach
 - Level 11
 - Level 12

External Credits for Official

Getting Credit

To qualify for credit towards graduation, students in a recognized official program must complete:

- A theory component
- An exam (written or oral)
- Practical officiating experience (that is evaluated and signed by an authorized organization or club representative)

Once all program criteria are met, students can submit completion documents to their provincial sport organization for review. The provincial sport organization will issue a verification letter to use for graduation credit.

- **UXSO 10 (2 credits):** Theory course, examination, evaluation and 25 hours of practical officiating.
- **UXSO 11 (4 credits):** Theory course, examination, evaluation and 50 hours of practical officiating.
- **UXSO 12 (4 credits):** Theory course, examination, evaluation and 50 hours of practical officiating.

Knowledge and Assessment

- Student officials must have completed a theory component, passed an examination, and completed practical experience with an evaluation signed by a PSO designated official's educator or evaluator.

Practical Experience

- For the practical officiating experience, a student official must commit the minimum number of officiating hours as indicated in the above table. Officiating hours can be acquired in more than one sport. For students who accumulate officiating hours in more than one sport, it is mandatory they complete the theory, examination and evaluation/assessment component independently for each sport. The student official must have a record (booklet, passport, etc.) that is signed by a PSO designated official to confirm the number of hours spent on the practical component.

Courses required:

	Official 10	Official 11	Official 12
MAG	Entry Level	Regional	Provincial
WAG	JO 3-5	JO 6-8	JO 9-10
TG	TG Level 1	TG Level 2	TG Level 3



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OFFICIAL REQUIRED DOCUMENTATION CHECKLIST

Gymnastics BC will be responsible to verify the student officials have completed all the requirements for the Official 10, 11 or 12. The following checklist will assist with this process.

External credit required and check list

- Official 10 (2 credits)**
 - Theory Component
 - Examination
 - Evaluation / Assessment
 - Minimum 25 hours of practical officiating

- Official 11 (4 credits)**
 - Theory Component
 - Examination
 - Evaluation / Assessment
 - Minimum 25 hours of practical officiating

- Official 12 (4 credits)**
 - Theory Component
 - Examination
 - Evaluation / Assessment
 - Minimum 25 hours of practical officiating

Knowledge and Assessment

Student officials must have completed a theory component, passed an examination and completed practical experience with an evaluation signed by a PSO designated official's educator or evaluator.

Practical Experience

For the practical officiating experience, a student official must commit the minimum number of officiating hours, as indicated in the above table. Officiation hours between each level (Official 10, 11 and 12) are cumulative and can be acquired in more than one sport.



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OFFICIAL REQUIRED DOCUMENTATION CHECKLIST

Name	
Club	
Email address	

Application for Official level:

Official 10

Official 11

Official 12

Please provide all of the information required below.

Requirement	Information to provide	Information
<input type="checkbox"/> Theory Component	Submit: <ul style="list-style-type: none">• Date of the course• Level of the course• Location• Course Conductor	
<input type="checkbox"/> Examination	Submit: <ul style="list-style-type: none">• Exam Results	
<input type="checkbox"/> Minimum 25/50 hours of practical officiating	Submit: <ul style="list-style-type: none">• Copy of the Annual Judges Record	

Signature	
Date	

Submit the completed form to info@gymbc.org or fax to 604-333-3499.

It is the responsibility of the student to provide all required information before submitting the form. Forms submitted with partial or wrong information will not be addressed.



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COACHES REQUIRED DOCUMENTATION CHECKLIST

Coach 11 (UXSC 11) – 2 credits

To receive credit for Coach 11, students must complete the following requirements:

1. [National Coaching Certification Program \(NCCP\)](#) Foundation and get 'trained' status
2. NCCP Making Ethical Decisions online evaluation complete (through the Locker)
3. Coaching experience (30 hours) monitored and reviewed by a certified coach (either an Introduction to Competition "certified" or NCCP Level 2 "certified" coach) in the sport a student is being evaluated

Required documentation includes:

- NCCP certifications
- Practical coach experience verification letter
- Making Ethical Decisions "Evaluated" module

A verification letter will be sent directly to a student if they have fulfilled all the requirements.

Coach 12 (UXSC 12) – 4 credits

Student coaches seeking to earn credit under the Coach 12 category must have participated in a pre-approved provincial sport organization coach education program. The following table indicates the sports that have been approved for Coach 12 credits:

Getting Credit

For Coach 12, a provincial sport organization must submit their association's NCCP coach education program to the Ministry of Community, Sport and Cultural Development for review and approval. Program requirements include a minimum of 100 course hours composed of:

- Instruction in the NCCP multi-sport modules and the sport technical component of the sport
- Evaluation of student coaches in their knowledge of developing practice sessions and demonstrations of sport specific instruction
- Practical coaching experience: Students are required to submit a verification letter of practical coaching experience to their provincial sport organization. A certified coach (Introduction to Competition "trained" or NCCP Level 2 "certified" coach) from the same sport must provide the verification letter of practical coaching hours.

Documentation

Provincial sport organizations will monitor, evaluate and verify each student coach has completed all the Coach 12 components. The student coach must submit the checklist form and documents to Gymnastics BC who will verify the information and confirm completion with the Sport Branch of the Ministry of Community, Sport and Cultural Development.



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COACH REQUIRED DOCUMENTATION CHECKLIST

Name	
Club	
Email address	
NCCP Number	

Application for Coach level:

- Coach 11 Coach 12

Please provide all of the information required below.

Requirement	Information required	Information
<input type="checkbox"/> NCCP Foundation <input type="checkbox"/> NCCP Comp 1	Submit: <ul style="list-style-type: none">• Date of the course• Location• Course Conductor	
<input type="checkbox"/> Certification	Submit: <ul style="list-style-type: none">• Copy of Coaches Association of Canada Public Transcript	https://thelocker.coach.ca/account/login?ReturnUrl=%2f Attached your transcript to this form when you submit to GBC
<input type="checkbox"/> Practical Hours	Submit: <ul style="list-style-type: none">• Name of Club• Brief description of class/group coached• Number of hours (total)	

Signature	
Date	

Submit the completed form to info@gymbc.org or fax to 604-333-3499.

It is the responsibility of the student to provide all required information before submitting the form. Forms submitted with partial or wrong information will not be addressed.