



Excellence • Leadership • Transparency • Ethical • Professional • People Focused • Business Management Programming
Excellence • Professionalism and Customer Service • Safety and Risk Management

Minutes of the 2025 Annual General Meeting
November 5, 2025 ~ 10:00 am via Electronic Means (Zoom)

Attendance:	Name	Club
Voting Delegates	Julia Freeman	Balance Gymnastics Club
	Jennifer Fisher	Chimo Gymnastics Club
	Jenn Watts	Delta Gymnastics Society
	Karl McPherson	Duncan Dynamics Gymnastics Club
	Cristina Gillrie	Elk Valley Gymnastics Club
	Renata Allan	Falcon Gymnastics Centre Ltd.
	Marina Ricci	Flicka Gymnastics Club
	Rhonda Lee	Flip City Gymnastics Club
	Mikey Wilson	Inspire Sports Victoria
	Jennifer Lyster	Kamloops Gymnastics Trampoline Centre
	Garry Ricks	Key City Gymnastics Club
	Nicole Douglas	Kicking Horse Gymnastics Club
	Jackie Wiebe	Lion's Pride Gymnastics Academy
	Brittany Cline	Milezero Academy
	Chantelle Yates	North Peace Gymnastics Association
	Melanie Thompson	Okanagan Gymnastics Centre
	Michael Formosa	Powell River Gymnastics Society
	Jill Drake	Revelstoke AcroBats
	Puneet Bains	Richmond Gymnastics Association
	Lara Collingwood	Smithers Saltos Gymnastics Club
	Manuela Stegmann	Springers Gymnastics Adventures
	Amanda Morris	Squamish Gymnastics
	Cindy Rost	Synergy Gymnastics Centre Inc.
	Keira Almas	Terrace Peaks Gymnastics Club
	Nicola Marynowski	Trail Gymnastics Society
	Susan Willett	Vancouver Phoenix Gymnastics
	Megan Conway	VIP Gymsports Ltd.
	Stephen Shore	Whistler Gymnastics
	Jenna McBain	White Rock Gymnastics Athletics Society
Non-Voting Participants	Sharon Gillespie	Delta Gymnastics Society
	Angie Walker	Inspire Sports Victoria
	Krista Wank	Smithers Saltos Gymnastics Club
	John Carroll	Vancouver Phoenix Gymnastics
	Jennifer Dober	Vancouver Phoenix Gymnastics
	Jennifer Coimbra	GymBC Director
	Kyna Fletcher	GymBC Director
	Michael Hood	GymBC Director/MTC Chair

	Livia Lau Catou Tyler	GymBC Director GymBC Director/GFAC Chair
GymBC Staff	Taphatna Duncan Catherine Dubinsky Thorstein Fischer Leanne James Jennifer Keith Momona Komagata Aidan Muth Jennah Paron	Recreation Program Manager Senior Manager, Operations MAG Program Manager Senior Manager, Development CEO WAG Program Manager Events & Communications Manager Administrative & TG Program Manager
Guests	Greg Gilhooly Jacquelyn Novak Nayyar Sullivan Murphy	Sport Law Toa Consulting Toa Consulting

Welcome

Aidan Muth welcomed everyone to the 2025 Gymnastics BC AGM and opened the meeting with a land acknowledgement.

Chantelle Yates welcomed members to the 2025 Gymnastics BC AGM and introduced the members of the Board, GymBC staff, and guests in attendance.

1. Call to Order

The meeting was called to order at 10:05 am.

1.1 Establishment of Quorum

The GymBC Bylaws require 35% of Member Clubs to be present at a general meeting to form a quorum. Leanne James conducted a roll call of Authorized Voting Delegates and Non-Voting Participants. With 29 of 70 possible Authorized Voting Delegates present, a quorum of 41% was confirmed.

2. Explanation of remote technology and adaption

Aidan Muth shared a link to the meeting package and reviewed meeting management information relating to remote technology. He highlighted that Authorized Voting Delegates will vote on motions using electronic polls.

3. Agenda

3.1 Additions to agenda

There were no additions to the agenda.

3.2 Approval of Agenda

Moved by Keira Almas (Terrace Peaks Gymnastics Club)
Seconded by Melanie Thompson (Okanagan Gymnastics Centre)

MOTION: *To approve the 2025 GymBC AGM Agenda as presented.*

CARRIED

4. Adoption of Rules of Order

Chantelle Yates proposed that the rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this meeting in all cases to which they are applicable and in which they are not inconsistent with the bylaws of the Society.

Moved by Nicola Marynowski (Trail Gymnastics Society)
Seconded by Susan Willett (Vancouver Phoenix Gymnastics)

MOTION: *To adopt the Rules of Order for the 2025 GymBC Annual General Meeting.*

CARRIED

4.2 Appointment of Scrutineers

Chantelle Yates identified the need to appoint Scrutineers to oversee the election and to validate the election results.

Moved by Susan Willett (Vancouver Phoenix Gymnastics)

Seconded by Melanie Thompson (Okanagan Gymnastics Centre)

MOTION: *To appoint Catherine Dubinsky and Greg Gilhooly as Scrutineers for the 2025 GymBC Annual General Meeting.*

CARRIED

5. Meeting Minutes

5.1 Approval of Meeting Minutes

Moved by Renata Allan (Falcon Gymnastics Centre)

Seconded by Jenna McBain (White Rock Gymnastics Athletics Society)

MOTION: *To approve the November 6, 2025 AGM Minutes, as presented.*

CARRIED

6. GymBC 2024-25 Annual Report

Chantelle Yates referred to the Annual Report that was distributed in advance of the meeting. She extended a heartfelt thank you to all members of the gymnastics community for their contributions to the sport. She highlighted that GymBC continues to strengthen its foundation with renewed focus and purpose, building momentum across all disciplines, and delivering successful events and programs. She further recognized that BC was well-represented on the world stage this year, including at the Paris 2024 Olympic Games.

She reported that GymBC's commitment to Safe Sport and inclusion remains central, highlighting the launch of the GymBC Pride Logo and the distribution of "Everyone Belongs in Gymnastics" banners to clubs as important steps in celebrating diversity and ensuring every participant feels valued and supported.

Chantelle Yates invited the Technical Chairs to report on their respective disciplines.

GFA Committee Chair, Catou Tyler, reported that there were almost 44,000 recreational Gymnastics for All members across BC last season. She highlighted a partnership with the Canucks Autism Network to deliver coach training in support of neuro-divergent athletes. In partnership with Pacific Rim Gymnastics, Western Gymnaestrada was hosted in Ucluelet, bringing together nearly 400 athletes and coaches for a celebration of movement, creativity, and community. A new Assisting and Guiding clinic, developed in partnership with Mary Morice, was launched, providing coaches with new tools to support recreation athlete development. The 2025 Rec Conference, hosted at Vancouver Phoenix, saw tremendous participation and offered hands-on sessions, community connection, and professional growth. Catou Tyler closed by thanking the Rec Program Manager, Taphatna Duncan, and the GFA Committee for their commitment to recreational gymnastics.

Jill Drake, TG Technical Chair, reported that Trampoline Technical Committee (TGTC) remained committed to advancing and supporting the trampoline community, including its 299 competitive athletes. She identified ongoing dialogue and collaboration with athletes, judges, and coaches as being critical, especially given the change in TG Program Manager and welcomed new TG Program Manager, Jennah Paron, to the community.

Jill Drake noted that the TGTC is dedicated to providing meaningful support for high performance athletes to help them reach their potential. This includes refined processes for Team BC members attending the Canadian Championships, establishing supportive and efficient systems for judges, developing a meaningful provincial competition framework, strengthening the community through professional development, extended training opportunities, and ensuring safe and supportive environments.

Jennifer Dober, 2024-25 WTC Vice-Chair, reported there were 3,092 WAG athletes registered in 2024-25. She highlighted that Shallon Olsen and Sydney Turner represented Canada at the Paris 2024 Olympic Games along with coach, Dorina Stan, and Andrée Montreuil served as the sole Canadian WAG judge at the Games.

She noted that Shallon qualified for her third consecutive Olympic vault finals. Both athletes were also named to the Senior National Team, and Aaliyah DeSousa to the Senior Development National Team while Emily Kim and Clara Fretwell were named to the Espoir list. BC athletes brought home 51 medals at the Western Canadian Championships and 16 medals at the Canadian Championships.

Several exciting initiatives were delivered including the annual LEAD initiative to support athlete growth and mentorship, and the production of the 'Welcome to Team BC' video. The WAG program also participated in GymCan's new National Open program, with 7 of 32 athletes nationwide coming from BC.

Jennifer Dober highlighted that the annual WAG Summit saw its strongest attendance since the pandemic and 5 training camps were hosted with 4 offering Integrated Support Team services. The second annual coach Professional Development Day was hosted during National Coaches Week, and 14 workshops and clinics were organized throughout the year. The WAG Judging Committee hosted 15 judging courses and 7 continued professional education sessions and 5 judges successfully attained or renewed FIG Brevet status. The Judges' Cup continued to be an excellent feedback opportunity and a strong fundraiser for judging initiatives.

MAG Technical Chair, Michael Hood, reported 227 registered MAG athletes, which is comparable to the prior season. He noted that 2 teams of BC athletes travelled to Alberta to compete at the Grizzly Classic, facing off against Alberta and Ontario as part of Canada Games preparation. Several BC athletes represented Team Canada on the international stage with Zachary Clay competing at the Paris 2024 Olympic Games and Kai Iwaasa representing Canada at both the DTB Pokal Team Challenge and the DTB Pokal Mixed Cup. Domestic results included 39 individual medals and 6 team medals at the Western Canadian Championships, 25 individual medals and 1 team medal at the Canadian Championships, and 28 individual medals at Elite Canada.

The MAG program hosted 4 provincial-level training camps and two elite training camps. Judge development included 5 judges attending the FIG courses, earning 4 Category 2 and 1 Category 3 certifications. Two BC judges represented Canada internationally this year.

Chantelle Yates asked CEO, Jennifer Keith, to provide an Operations reports.

Jennifer Keith reported that it was a busy year getting acquainted with the community, operations and governance. While the organization is currently working to develop its new strategic plan, this process was delayed so GymBC could participate in the viaSport Operational Enhancement Initiative (OEI), a project designed to help provincial sport organizations grow stronger, more sustainable, and to be better equipped to meet today's challenges. She reported that the OEI focused on 4 key areas: organizational priorities, standards of practice, leading practices, and sport culture. While GymBC fared well in all aspects of the review conducted by Sport Law, the final report identified 40 recommendations that the Board has prioritized and continues to action. Jennifer Keith encouraged all members to review the OEI Findings & Recommendations as it provides insight into the state and work of GymBC and can support clubs in identifying effective practices relating to their operations and governance.

The Chair opened the floor for questions and comments.

It was agreed that the use of the term Recreational Artistic in the Annual Report is confusing though it was used only to distinguish between the various recreation registration categories, and is not common practice.

Acceptance of Annual Report

Moved by Karl McPherson (Duncan Dynamics Gymnastics Club)

Seconded by Susan Willett (Vancouver Phoenix Gymnastics)

MOTION: *To accept the 2024-25 Annual Report.*

CARRIED

7. GymBC 2024-25 Financial Report

GymBC CEO, Jennifer Keith referenced the Financial Report distributed prior to the meeting. She highlighted that the auditors reported a clean audit opinion and that reporting is in accordance with Canadian auditing

standards. She reported that the auditors concluded that the financial statements present fairly, in all material respects, the financial position and the results of operations of the Association in accordance with Canadian accounting standards for not-for-profit organizations. Therefore, an unqualified audit opinion has been issued for the Association.

She reviewed the Statement of Financial Position noting an increase in assets compared to the prior year due to an increase in the cash balance which is detailed in the Statement of Cash Flows. Short-term investments increased by 3% representing interest earned. Accounts receivable increased significantly due to the timing of invoicing clubs for the Canadian Championships. Property and equipment decreased due to amortization. The total liabilities increased because accounts payables and accrued liabilities almost doubled due to balances owing for GymCan membership and insurance dues at year-end. Note 9 explains the decrease in deferred revenue which is attributed to more effective registration reporting mechanisms.

Jennifer Keith explained that the Statement of Operations shows how the surplus of \$220,625 was realized. The report includes notable schedules for technical program operations and special hosted events operations that detail some of the operational line items, noting that technical program expenses vary based on the location of national competitions, program delivery, and program evolution. Technical programs expenses increased due to higher team travel and camp delivery costs, and FIG judges exams. GymBC doubled IPS expenses ensuring that all disciplines were well supported. Increased expenses also reflect the full staff compliment for almost the entire fiscal period. She noted that the Team BC Uniforms revenue is a new line added to Schedule 1; while uniform expenses have always been captured under Team BC Program expenses.

Jennifer Keith reported that the increased special hosted events expenses align with increased hosting costs overall as well as a one-time investment in branded hosting equipment and the impact of hosting Gymnaestrada in a remote community.

The increase in equipment sales aligns with the GymBC equipment life cycle. The variance in Membership Services expenses reflect higher freight costs for the equipment program and elevated complaint management services.

Jennifer Keith noted that the Statement of Changes in Net Assets tracks the balance of the funds within the Association, highlighting that the total net assets are segregated between Restricted and Unrestricted Funds. Note 11 details how the restricted funds are divided. She advised that the Statement of Cash Flows measures the change in the bank account for the year, noting that the increase in cash is primarily due to the surplus realized at year end.

Jennifer Keith presented a Summary of Financial Results showing the last 3 years of unplanned surpluses. Though the surpluses represent a small percentage of total revenue, they were realized from inconsistent staffing and budgeting practices. She highlighted that GymBC strives to ensure the sport is financially accessible to everyone and will seek corporate partnerships in support of this goal.

The Chair opened the floor for questions and comments.

Sharon Gillespie (Delta Gymnastics) inquired about the \$50,000 in bad debt incurred between 2021-2025 and GymBC's practice for managing write-offs. Catherine Dubinsky responded that GymBC's bad debt has been close to zero in all post-pandemic years but that she would need to review the records in more detail to provide an informed response. It was agreed that a comprehensive response would be provided offline. It was noted that GymBC has directives in the Financial Policy for managing receivables and bad debt but, generally speaking, GymBC works with members who find themselves in difficult financial circumstances in an effort to be respectful and collaborative to resolve the debt, rather than taking punitive action.

Accept 2024-25 Financial Report

Moved by Garry Ricks (Key City Gymnastics Club)

Seconded by Jill Drake (Revelstoke Acrobats)

MOTION: *To accept the 2024-25 Financial Report.*

CARRIED

Ordinary Resolutions

8.1 Appointment of the Auditor

Moved by Susan Willett (Vancouver Phoenix Gymnastics)

Seconded by Melanie Thompson (Okanagan Gymnastics Centre)

MOTION: *To appoint Manning Elliott as the auditors for the 2025-2026 fiscal period.*

CARRIED

8. Special Resolution

Chantelle Yates advised that notice of a Special Resolution to alter the GymBC Bylaws was distributed to members with the Notice of Meeting. She reminded members that, to pass, a Special Resolution requires at least two-thirds (2/3) of the votes cast by those entitled to vote and that Greg Gilhooly from Sport Law was in attendance to address any question or concerns about the proposed amendments.

Chantelle Yates noted that the proposed amendments align with recommendations arising from the Operational Enhancement Initiative and are primarily administrative in nature to:

- Redefine Member Classes
- Address and remove gendered language
- Clarify Member Rights (Bylaw 3.1)
- Clarify how Membership Dues are set (Bylaw 3.3)
- Modernize Meeting Procedures (Bylaw 4.3, 4.4(c), 6.5)
- Regulate Election Voting Methods (Bylaw 8.4, 8.5, 8.5(g))
- Define the Fiscal Year (Bylaw 16.1)

There are also proposed amendments to Bylaw 7.4, Director Elections, to ensure all Directors are duly elected by the membership.

Moved by Marina Ricci (Flicka Gymnastics Club)

Seconded by Jill Drake (Revelstoke Acrobats)

SPECIAL RESOLUTION: *Be it resolved that the proposed amendments to the Society's bylaws as set out in the mark-up of the Society's current bylaws provided to the Members be approved by the Members.*

CARRIED

9. Elections

Chantelle Yates recognized that as a nominee, she is in conflict to Chair the election and advised that the GymBC Bylaws require the consent of a majority of the Voting Members present at the meeting to appoint an alternate chair.

Moved by Jenna McBain (White Rock Gymnastics Athletics Society)

Seconded by Susan Willett (Vancouver Phoenix Gymnastics)

MOTION: *To designate Livia Lau as Alternate Chair for the election portion of the meeting.*

CARRIED

9.1 Election and Voting Procedures

Livia Lau advised that during the 2024-25 period the GymBC Board of Directors had 9 active Directors and confirmed that 2 two-year term Director at Large positions are to be elected at this AGM.

Livia Lau confirmed that the deadline for nominations for the vacant Director-at-Large positions was October 22, 2025 in accordance with the GymBC Nominations Policy, and in accordance with GymBC Bylaws, nominations from the floor will not be accepted. Livia Lau referred to the Nominations Report that distributed in advance of the meeting and noted that GymBC Bylaw 8.4 states:

In elections where the number of eligible nominees at the close of the nomination period is equal to or less than the number of positions for Directors that will become vacant at the close of the next annual general meeting, then the eligible nominees are deemed to be elected by acclamation and no vote will be required.

Since the number of nominations is equal to the number of vacant positions, Livia Lau announced that both nominees – Jennifer Lyster and Chantelle Yates – were elected by acclamation.

Chantelle Yates resumed the position of meeting Chair.

Chantelle Yates announced that prior to the AGM, the GymBC Board of Directors considered the 1-year appointed positions and appointed Livia Lau to a one-year term as Director at Large.

10. Other Business

No other business was brought forward.

11. Adjournment

Moved by Melanie Thompson (Okanagan Gymnastics Centre)

Seconded by Karl McPherson (Duncan Dynamics Gymnastics Club)

MOTION: *To adjourn the GymBC 2025 AGM at 11:05 am.*

CARRIED